

NorthSite Art Market - 30 x 30 Edition

NorthSite Contemporary Arts
ABN 25 105 853 987

Bulmba-Ja Arts Centre
96 Abbott Street, Cairns
Queensland 4870
Australia

PO Box 6090 Cairns
QLD 4870 Australia

T+61 (7) 4050 9494

hello@northsite.org.au

Dear Artists,

I hope this finds you well.

Enclosed is the NorthSite Exhibition Application and Agreement that we ask you to please read carefully, complete all forms and confirm your acceptance of the Terms & Conditions by signing this Agreement.

Exhibition Agreement NorthSite Contemporary Arts

Venue: Foyer Wall

Title: *NorthSite Art Market - 30 x 30 Edition*

Dates: **November, 1st 2024 to December, 24th 2024**

Artwork criteria:

- o 2D works on stretched canvas OR paper
- o Ready to hang: Framed / box timber frame / wooden painting panel
- o Framed dimensions 30 (h) x 30 (w) cm
- o Priced at under RRP \$500
- o Frames prepared with D-hooks

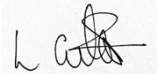
Enclosed:

- o Schedule One: Exhibition Planner
- o Schedule Two: Pricing and list of work
- o Schedule Three: NorthSite Store Consignment Policy Terms and Conditions

*Please note: limited wall spaces are available and acceptance into the exhibition is subject to the final approval of the Artistic Director. Any content deemed inappropriate, or offensive will not be included.

We look forward seeing receiving your submission.

Yours Sincerely,



Lauren Carter
NorthSite Store Manager
shop@northsite.org.au

SCHEDULE ONE: EXHIBITION PLANNER

Exhibition Title	<i>NorthSite Art Market – 30 x 30 edition</i>
Exhibition Duration <ul style="list-style-type: none"> • Start date • End date 	Friday 1st November, 2024 Tuesday 24 th December, 2024
Electronic delivery of high-resolution hero image. This should be titled: artist_name_title_date_medium_price	Wednesday, 23 rd October 2024
Delivery of Artist’s signed paperwork	Wednesday, 23 rd October 2024
Artwork Delivery Date	Wednesday, 23 rd October 2024
Gallery Installation Date	Monday 28 th October – Thursday 31 st October 2024
Official Opening Event date	Friday 1 st November 2024
Deinstall Exhibition	Monday 13 th January – Friday
Artwork Collection Date *Unsold works that have not been collected by the cutoff date will be disposed of. Please contact us if you are away between these dates.	Monday 13 th – Saturday 25 th January 2024

SCHEDULE TWO: PRICING AND LIST OF WORKS

Please provide the following information for your Artwork

ARTWORK DETAILS		IMAGE Thumbnail
Artist Name:		
Artist location:		
Artist language or clan group:		
Artwork Title:		
Medium/technique:		
Dimensions (cm):		
Year created:		
Retail Price:		
Artwork story:		
Image caption:	Name artist, Title artwork, year, medium/materials, dimensions, photographer credit	
Specific installation or handling instructions:		
Any specific acknowledgments or sensitivity warnings to accompany artwork on label or website listing:		

SCHEDULE THREE: NorthSite Store Consignment Agreement
Artists/Suppliers providing work on a sale or return or agency basis

The following agreement covers artist/suppliers and their products accepted by the NorthSite Store for sale on consignment at 40% commission of the retail price ex GST.

SALES PERIOD: November 1st 2024 to December 24th 2024

Name:	
Address:	
Suburb, city, postcode:	
Mobile number:	
Email:	

Account name:	
Account number:	
BSB:	
Bank:	
ABN:	
Registered for GST Y/N:	

I consent to my work being documented and sold through the NorthSite Store Online.
Yes / No

With respect to images/reproductions of my works provided by me for which I am the copyright owner, I agree to a copyright release of said images for the purposes of publicity, promotion, advertising, archival purposes and sales through the NorthSite Store online as outlined in the Consignment Policy. Where I am not the copyright owner of said images, I guarantee that I have obtained the necessary permission from the copyright holder (usually the photographer). Yes / No

I hereby consent to my work being sold subject to the conditions of the NorthSite Store Consignment Policy.

Signed by (Artist/supplier):

Date:

Signed by (NorthSite Representative):

Date:

Thank you for your interest in the NorthSite Store.
We look forward to working with you to sell your product!

SCHEDULE THREE: NorthSite Store Consignment Policy Terms and Conditions

The NorthSite Store is a self-supporting business unit of NorthSite Contemporary Arts Ltd, a not-for-profit company limited by guarantee.

NorthSite raises approximately 60% of its revenue through its commercial activities, sponsorship and donations. These income streams provide essential income that is reinvested back into exhibitions and creative programs, which extend the understanding and appreciation of contemporary arts and culture in far north Queensland.

The NorthSite Store will accept stock on consignment (for sale or return) subject to the following terms and conditions:

1. Commission

NorthSite retains a commission of 40% of the retail sale price excluding GST.

2. Selection Criteria

- Consignment products for the NorthSite Store are reviewed by the NorthSite Store Retail Coordinator and the NorthSite Director. Products of interest will be reviewed with consideration to quality, contemporary focus, creativity, uniqueness, craftsmanship, materials used and pricing.
- The NorthSite Store also aims to stock approximately 75% regional content.
- Please note that we will not accept any products that contain seeds or other materials that may harbour borers due to the risk of compromising the integrity of the works and other items held in the NorthSite Store.
- Individual artists and creators hold the sole responsibility for ensuring that their artwork does not infringe another creator's copyright.
- I understand that in entering into an agreement to stock work with NorthSite, I also comply with the minimum terms contained in the Indigenous Australian Art Commercial Code of Conduct, regardless of whether I am a signatory to that code, which protects the cultural material of First Nations individuals and communities.

3. Retail Price

- NorthSite will retain as a consignment fee 40% of the retail sale price excluding GST for each item sold. This equates to adding 66.6% to the Artist/Supplier's price ex GST (e.g. Artist/Supplier price ex GST \$60 + NorthSite commission \$40 + GST \$10 = retail price \$110).
- The retail pricing will be finalised by the NorthSite Store after considering the Artist/Supplier's cost price and the amount of commission. The retail pricing will be in keeping with other items sold in the Shop.
- Artists/Suppliers will be notified of the finalised price for confirmation.
- The NorthSite Store welcomes Artists/Suppliers setting an RRP for their works as this ensures standard pricing across multiple outlets. In this instance the NorthSite Store will notify Artists/Suppliers of their wholesale price.
- The NorthSite Store will offer a 10% discount on the retail price of goods in the NorthSite Store to financial Members and key sponsors or supporters. This discount will be deducted from NorthSite' commission only; no change will be made to the Artist/Supplier's wholesale price.

4. Payment of Artists/Suppliers & Title

- The NorthSite Store will pay Artists/Suppliers by direct deposit (EFT) within 30 days of sale accompanied via email by a list of the items of stock sold and a "Recipient Created Tax Invoice" (RCTI).
- Should there be any errors or questions concerning payment to Artists/Suppliers, NorthSite must be notified immediately.
- NorthSite endeavours to make payments for consignment sales every three weeks.
- Title to each work remains with the artist at all times until NorthSite receives payment in full from the Purchaser/Customer.

5. Statements by Suppliers, ABNs and GST Registration

- Artists/Suppliers must provide NorthSite with their ABN and GST registration status upon signing the NorthSite Store Consignment Agreement.
- If an Artist/Supplier is not required to have an ABN under Australian Taxation Legislation they must provide NorthSite with a Statement by Supplier to that effect.

- Failure to provide either an ABN or Statement by Supplier will result in the withholding of any monies payable to the Artist/Supplier by NorthSite Contemporary Arts until such notice is received as NorthSite is otherwise compelled to withhold 46.5% tax on payments.

6. Quality/ Presentation

- The NorthSite Store reserves the right to decline stock that does not meet the quality of the work originally approved or differs significantly from that which was originally agreed upon.
- The items must be clean, free of previous stickers or prices, and presented in a professional manner.
- Any suggestions regarding individual pre-packaging or display will be taken into account but the NorthSite Store reserves the right to refuse any such suggestions. The NorthSite Store requests Artists/Suppliers' profiles in digital format to accompany items for sale and to be used as sales tools for NorthSite Store Staff.

7. Inventory, Theft & Breakage

- All stock must be delivered with an itemised consignment note and updated contact details of Artist/Supplier.
- If an item is stolen or damaged due to excessive handling or customer or staff breakages whilst in the care of the NorthSite Store then the Artist/Supplier will be paid their agreed wholesale price for the item, provided that a consignment note has been provided as proof of supply.
- Artists/Suppliers may request a "What's in Stock" report to reconcile their records from the NorthSite Retail Coordinator at any time.
- NorthSite will provide an itemised list of stock sold to accompany payments. Any discrepancies must be reported immediately.
- NorthSite will conduct a six-monthly stocktake and remit to the Artist/Supplier the agreed wholesale price should any item be found to be missing, provided the Artist/Supplier has provided an appropriate consignment note upon delivery of stock and adequate notice of intention to collect stock returns.

8. Reproduction

- If the Artist/Supplier is not the owner of the copyright in the work, the Artist/Supplier warrants that they have obtained all necessary permissions from the copyright holder for the use of the work.
- If the Artist/Supplier is the owner of the copyright in the work, the Artist/Supplier agrees that the work may be reproduced by NorthSite or a third party for the following purposes:
 - Publicity, advertising and promotion of NorthSite, the NorthSite Store, the artist or the work
 - Archival purposes
 - For sale through the NorthSite Store Online
 - No fee will be payable to Artists/Suppliers for reproduction rights for works reproduced for the above purposes.
 - NorthSite will always supply full artist's credits to third party media outlets when reproductions are released for the first purpose listed above. NorthSite cannot be held responsible if a third-party media outlet fails in their duty under copyright law to attribute artist's credits with reproductions.
 - NorthSite will not reproduce the work for any other purposes (eg postcards, merchandise) without the express permission of the Artist/Supplier.
 - NorthSite will only provide a third party not reliant on the above purposes with reproduction rights with the express permission of the Artist/Supplier.
 - Reproductions supplied to NorthSite by the Artist/Supplier must be accompanied by photographer's credits and are supplied under the express understanding that they will be used only for the purposes listed above, please note that this constitutes a copyright release for the image/reproduction only. Both photographer's and artist's credits will then be attributed when the reproduction is used. NorthSite reserves the right to colour correct and/or crop images but at all times will endeavour to retain the integrity of the image.